

**ORPHEUS MALE CHORUS OF PHOENIX
BOARD MEETING APPROVED MINUTES
December 9, 2017
CIGNA Healthcare Office, Scottsdale, AZ**

Call to Order by President Drew Peterson at 9:03 am

Present: Jeremy Harris, Bob Meier, Drew Peterson, Skip Pepers, Gary Hapip, Ira Rubins

Absent: Vic Quiros, Jay Kereny

Ex Officio: Brook Larson

Guests: J.D. Helms, Makoto Matsumoto

Assigned Timekeeper: Skip Pepers

Review Minutes of 10/28/2017

Ira Rubins, Secretary

Reviewed corrections. Skip Pepers moved as corrected; Gary Hapip seconded. Unanimous approval.

Artistic Director Report

Brook Larson (see report)

Brook reviewed his report. There was discussion of Boys to Men results and future plans.

Discussion:

Advisory Group Structure and Function/ Governing Board Composition and Function

Guest: Ms. Jennifer Rogers, CEO of Phoenix Chorale

Discussion highlights: (See attached summary document)

Artistic Director Report (Continued)

Brook Larson

Discussion of culture change efforts and results.

Treasurer's Report

Bob Meier, Treasurer

Bob presented October financial report that is not completed. He will submit October, November and December once finalized.

Bob reviewed preliminary concert box office information.

Marketing Report/ Power Point

Kevin Staab (see report)

Drew presented Big Marlin Power Point presentation. Discussion of Big Marlin's contributions and dollar value.

Finance (No report)

Development: Report on 10/20/30 Fundraiser

JD Helms

J.D. reviewed status of Endowment and 10/20/30 status. Close to goal for both.

Donor event scheduled for March 3, 2018

Outreach

Justin Ferris/Brook

Still in process of recruiting a Co-Chair with Justin.

ACTION: Drew will talk with Justin about recommendations.

Production

Jeremy Harris (see report)

Piano-is-tuned confirmations are working.

Jeremy reviewed report details.

Discussion of front of house logistics and traffic flow as a result of newer and fewer volunteers.

Membership (No report)

Bill Bergdoll

Drew has asked Bill Bergdoll about January Orientation plans.

Old Business

Drew reviewed revised wording for Carric Smolnik's 2017 contract.

ACTION: Drew will present to Carric for signing.

Trailer is repaired and functional. Discussion of expense reimbursement for trailer mileage.

Moved by Bob Meier and seconded by Gary Hapip to reimburse the trailer driver \$.50 mile for established distance to each venue from trailer storage. Discussion. Unanimous approval.

90th Anniversary Tour Status. Bob reported 33 actual deposits. Bob will finalize details for 2018.

Bylaw Revision Group. Drew Peterson confirmed Committee make-up: Emerson Yearwood, Bob Meier, Alex Arenos and Ira Rubins will Chair.

New Business

VIP/Preferential Ticketing 2018/19

Brook Larson

Discussion. Consensus to review the possibility for next year. Jeremy will review fall results in anticipation of future review.

Discussion of use of Jerry Christiansen bequest

Bob Meier

Bob Meier reviewed his discussion with Jerry about his \$2000 contribution to Orpheus.

Bob Meier moved and Jeremy Harris seconded to purchase a high-quality portable piano. Discussion followed. Motion failed. There was discussion of other uses for the contribution.

Singing at funerals

Brook Larson

Brook raised the issue of Orpheus singing at funerals. Discussion.

ACTION: Gary Hapip will review options for Board review.

Litchfield Park Concert

Brook Larson

Brook reviewed conversation with Pastor at Jerry's funeral about the viability of a full concert at that location. Discussion. Consensus to look at for next year.

ACTION: Brook will own and explore options.

Clark Basset benefit concert discussion for Spring 2018. Consensus is that we don't have sufficient time to prepare for a large event. We will consider for 2018.

ACTION: Bob will communicate Board's decision with Clark.

Jeremy Harris moved to adjourn. Meeting adjourned at 12:22 p.m.

Next Meeting Saturday, January 27, 2018 at 9:00 AM

Respectfully submitted,

Ira M. Rubins, Secretary