

ORPHEUS MALE CHORUS OF PHOENIX
Approved Board Meeting Minutes
October 24, 2018
King of Glory, Tempe, AZ

Meeting was called to order at 6:05 pm by President Dave Thomas.
Agenda was accepted as distributed.

Present: Owen Swenson, Dave Thomas, Skip Pepers, Bob Meier, Jeremy Harris, Karen McNally
Ex Officio: Brook Larson
Guests: Gary Hapip, Zak Tenpenny and Makoto Matsumoto
Absent: Jay Kereny, Drew Peterson, Ira Rubins

Minutes of September 2018 Board Meeting were accepted as presented.

Treasurer's Report

Bob Meier, Treasurer

Bob reviewed his submitted Treasurer's Report.

- He will file for another extension for our 990 submission.
- He reviewed a preliminary Legacy concert financial hard copy summary handed out at the meeting.

There was discussion of various related topics including ticket sales, attendance policy and general Board action.

Artistic Director Report

Brook Larson, Artistic Director

Brook reviewed his submitted report. There was discussion of issues.

Action Items Update:

Jon Lang as Assistance Accompanist. Draft agreement has been submitted to Board for review. There was discussion of the compensation schedule and it was determined to remove the timing from the letter of agreement. Brook reported that Jon would like to be paid monthly. Ira will correct and resubmit.

Our annual filing with the Arizona Corporation Commission has been completed. Confirmation from the AZ Corp Comm was submitted to the board.

Committee Reports

Development

J.D. Helms

No report received.

Finance – Budget

Bob Meier/J.D. Helms

No report received. Bob reviewed status of budget completion. Finance Committee has not met.

Marketing

Kevin Staab

Report reviewed

Outreach

Drew Peterson

No report received.

Production

David Armstrong

No report received.

Membership

Skip Richards

No report received.

Membership Committee Restructure Proposal discussion tabled to November meeting which will be on December 5th.

Pending Items:

Legacy Concert Survey Data Analysis

Karen McNally

Karen reviewed her summary analysis of the Legacy concerts. There was consensus for her to follow up with a Survey Monkey process for upcoming concerts. She distributed hard copy information for discussion. There was discussion of concert attendance over time.

Comp Tickets Process/Procedure

Dave Thomas/Zak Tenpenny

There was discussion of the complimentary ticket process for specific venues. Zak reviewed current comp ticket codes that he is using. There was consensus to limit the number of comp tickets for Camelback Bible to 40 total.

ACTION ITEM: Zak Tenpenny will own, along with Owen Swenson and Carric Smolnik coming up with a specific comp ticket proposal for the board to consider.

Old Business

Orpheus Scholarship Application

Bob Meier

Bob Meier reviewed the need to revise and approve the application for fall use. There was discussion of the application process and the desire to formalize the procedure going forward.

ACTION ITEM: Bob Meier will follow up with Outreach process and procedure information.

It was moved by Dave Thomas and seconded by Bob Meier to approve the Scholarship Application as revised and submitted. Motion was approved.

Operations Support Task Force Update

Ira Rubins

Review of submitted interim Task Force report was tabled.

90th Anniversary Update

Brook Larson

Spring music selection is ongoing.

Tour Update

Bob Meier

Bob will submit a weekly report going forward. He updated registration status. 57 people total currently, which completely fills the available bus. A bigger bus is being explored.

Attendance Policy Administration

Owen Swenson volunteered to help manage attendance, create an attendance process to go with the established policy, and act as liaison to the Board.

New Business

Brook reported on an invitation from KAET Channel 8's Horizon program for an Orpheus appearance on Thursday, December 6th. There was discussion. Consensus to accept and move forward. Brook will follow up.

Brook reviewed Dave Kelly's memo on purging unused music from our library to create some storage space.

Owen Swenson moved and Dave Thomas seconded to authorize Dave Kelly to purge library documents as needed. Motion approved.

Brook reviewed recent conversation regarding admitting women to a men's chorus. Chorus member and attorney Jack Rubino will come to the November meeting to discuss the issue.

Water distribution for Boys to Men was reviewed.

Meeting was adjourned at 9:35 p.m.

Next meeting is Wednesday, December 5, 2018 at the Cigna Medical Offices on Baseline Road in Tempe, beginning at 6:00 p.m.

Respectfully submitted,

Ira Rubins
Board Secretary