

**ORPHEUS MALE CHORUS OF PHOENIX**  
**APPROVED Board Meeting Minutes**  
**January 16, 2019**  
**Cigna Offices, Tempe, AZ**

Meeting was called to order at 6:04 p.m. by President Dave Thomas.

The agenda was accepted as distributed.

**Present: Owen Swenson, Drew Peterson, Ira Rubins, Dave Thomas, Bob Meier, Karen McNally, Jeremy Harris, Skip Pepers**

**Ex Officio: Brook Larson**

**Guests: J.D. Helms, Makoto Matsumoto, Kevin Staub, Gary Hapip, Zak Tenpenny**

**Absent: Jay Kereny,**

**Approval of Minutes of December 2018 Board Meeting**

Ira Rubins, Secretary

**Ira Rubins moved and Skip Pepers seconded to accept the minutes as distributed. Motion approved.**

**Treasurer's Report**

Bob Meier, Treasurer

Bob reviewed the December 2018 Balance Sheet, July-December P&L and passed out an updated January 2019 Balance Sheet. Bob reviewed the Legacy Concerts P&L and pointed out the costs associated with the two high schools, which he thought were high. There was discussion of fund loss in the 4<sup>th</sup> quarter of 2018 as the stock market tanked. The cost of the sound shells will be expensed and shown as a \$0 value asset.

**Artistic Director Report**

Brook Larson, Artistic Director

Brook reviewed his submitted report. Discussion of a fourth December venue location opportunities. Other City of Phoenix locations were suggested to explore.

**ACTION: Drew Peterson will follow up with Brook on the new Madison Performing Arts Center as a possible venue.**

**Action Items Update:**

**ACTION UPDATE: Bob Meier will facilitate, on a minimum number required basis, opening up to our general audience membership the opportunity to join us on the tour.**

Bob has done this. Bob will create a more detailed information email for chorus members. We have 8 potential additions; we'll need 34 to confirm a second bus. Bob shared a hard copy, detailed tour itinerary.

**Bob Meier moved and Drew Peterson seconded to refund tour money for those who have already cancelled as we now have a full bus participation with no loss to the chorus. Discussion of when that might happen and how to accommodate individuals. Motion defeated.** This will be revisited once all tour attendees are confirmed.

**ACTION UPDATE: President Dave Thomas will address the chorus in January for volunteers who would be willing to take on the Chair for the Nominating and the new "Social" committee.**

Dave reviewed the status of both. Drew Peterson has agreed to head the Nominating Task Force. Two individuals have come forward to volunteer for the new Social Committee Chair position.

**ACTION: Dave Thomas will follow up with Skip Richards and both volunteers to discuss a co-chair possibility. Makoto Matsumoto will work with both to ensure adequate understanding of the new committee responsibilities.**

### **Committee Reports**

Development

J.D. Helms

Finance – Budget

Bob Meier/J.D. Helms

J.D. reviewed both reports.

Zak Tenpenny reviewed the ticket sales summary information. He will be meeting with the ticketing committee and volunteers to get complete reporting information, including recommendations. There was discussion of the various venue seating capacities. Zak reported on the head count for each concert as counted by the FOH volunteers.

**ACTION: Zak Tenpenny will follow up with Jen Rogers at Phoenix Chorale on her seating count process.**

Marketing

Kevin Staab

Kevin reviewed his submitted report. Karen McNally is working on compiling survey responses.

Outreach

Drew Peterson/Makoto Matsumoto

Makoto reviewed the Sounds Academy report. Drew reviewed upcoming Outreach meeting agenda items, including a proposed Veterans Hospital performance.

Production

Floyd Land

Makoto is working with Floyd Land on process and responsibilities. Jeremy continues to be available to work with Floyd as well.

Membership

Skip Richards

Skip's submitted report was reviewed. Kudos to Skip on his great handling of the new members and their Mentor assignments.

### **Old Business**

90<sup>th</sup> Anniversary Update

Brook Larson

Kudos to Drew and Bob for the '90's construction.

Drew brought up the concept of Orpheus' actual 'birthday' on November 4<sup>th</sup> and, in conjunction with Boys to Men, have a birthday party, perhaps as the fall social.

**ACTION: Drew will follow up with the Social Committee to explore the opportunity.**

Tour Update

Bob Meier

Bob will follow up on bus luggage capacity.

Riser/Sound Shell Vehicle Purchase Update/Discussion

Dave Thomas

Consensus was not to purchase Dave Armstrong's truck.

**ACTION: Skip Pepers will talk to Dave Armstrong about us not purchasing his truck.**

There was discussion of various other possibilities. Gary Hapip reviewed the consideration of purchasing a larger trailer or two trailers instead of any truck. There has been a significant individual cash donation to Orpheus and these funds can be used to purchase and outfit a new trailer.

**Drew Peterson moved and Jeremy Harris seconded to purchase a new trailer, arrange the details to wrap it with our logo and make needed physical adjustments to accommodate our equipment within the donation budget. Motion approved.**

**ACTION: Gary Hapip and Skip Pepers will follow up on researching and purchasing an appropriate new trailer.**

#### **New Business**

Fiesta Bowl Parade Participation

Brook Larson

Brook reviewed the idea of participating in the Fiesta Bowl Parade in January 2020. Discussion followed. Consensus was that this sounded like a good idea.

**ACTION: Brook Larson will follow up on more details.**

Brian Carr (Commissioned Piece Composer) Concert Attendance Brook Larson

Brook would like to invite Brian Carr to Phoenix to hear us sing his composition. There was discussion of details.

**Owen Swenson moved and Drew Peterson seconded to underwrite air fare for Brian Carr and his wife to attend the spring Camelback Bible concert. Motion approved.**

**ACTION: Brook will follow up and make the necessary invitations and travel arrangements.**

Nominations

Drew Peterson

**ACTION: Drew Peterson will select task force members to find candidates for the upcoming Board and Officer openings.**

New Monitors for Concerts

Skip Pepers

Skip submitted a proposal to purchase new video monitors for lyric assistance at concerts. There was discussion.

**Owen Swenson moved and Drew Peterson seconded to accept Skip Pepers' proposal to purchase monitors for concerts. Motion approved.**

Meeting adjourned at 9:20 p.m.

Strategic Update and Planning Session will be on Saturday, January 26<sup>th</sup>, 9:00 a.m. to 1:00 p.m. at this location.

Respectfully submitted,

Ira Rubins

Board Secretary